

**NATIONAL SECURITY EDUCATION PROGRAM (NSEP)
PROPOSAL BUDGET ESTIMATE WORKSHEET**

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SECTION I - BUDGET ITEMS (NSEP COSTS ONLY) (See Note 1)

1. DIRECT COSTS	YEAR 1	YEAR 2	YEAR 3 (If applicable)	YEAR 4 (If applicable)
a. SALARIES AND WAGES <i>(Professional and Clerical)</i>	\$	\$	\$	\$
b. EMPLOYEE BENEFITS				
c. TRAVEL				
d. MATERIALS AND SUPPLIES <i>(Including Equipment)</i>				
e. OTHER PERSONNEL <i>(Consultants, etc.)</i>				
f. ADMINISTRATIVE COSTS				
g. FUNDING FOR STUDENTS <i>(See Note 2)</i>				
(1) UNDERGRADUATES <i>(# / Average \$ per student)</i>				
(2) GRADUATE STUDENTS <i>(# / Average \$ per student)</i>				
h. OTHER COSTS <i>(Itemize)</i>				
2. INDIRECT COSTS <i>(See Note 3)</i>				
3. TOTAL REQUESTED FROM NSEP				

NOTE 1: Most items will need to be detailed in the Budget Narrative at the Final Proposal stage.

NOTE 2: As indicated in the Grant Guidelines, NSEP Grants may be used to support undergraduate and graduate students. The budget should reflect the proposed amount of funds that may be directed toward the support of students as opposed to other types of direct costs.

NOTE 3: Indirect costs, also called "overhead," associated with training programs should be used as benchmark for determining appropriate overhead rates. More specific guidance on indirect costs should be obtained from the annual institutional grants solicitation.